

SECTION: COMMUNITY

TITLE: SCHOOL VOLUNTEERS

ADOPTED:

REVISED:

# CALIFORNIA AREA SCHOOL DISTRICT

	<p style="text-align: center;">916. SCHOOL VOLUNTEERS</p> <p>1. Purpose In order to devote more time to teaching, coaching and exposing students to the benefits of the diverse talents and skills of community resources, the California Area School District shall permit and encourage a program of school volunteer assistance and training.</p> <p>2. Authority Volunteers shall not be asked to assume the professional responsibilities of the school staff, but may, under the direction of a staff member who has been granted administrative permission, provide assistance in the identified activity, which is supportive, reinforcing or enriching in nature.</p> <p>The basic requirements for volunteer service shall be interest and enjoyment of children and a sincere belief that s/he has a contribution to make to the learning process.</p> <p><u>Any</u> school volunteer program, athletic or academic, which shall to any degree require financial support directly from the school district budget will require a formal recommendation by the Superintendent and approval by the School Board prior to implementation.</p> <p>The names of all volunteers assigned on a regular routine basis to a specific assignment must be submitted to the Board for approval prior to commencement of their duties.</p> <p>The Board shall provide authorized volunteers the same liability insurance coverage as provided for employees of the District.</p>
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## 3. Guidelines

Volunteers shall not be permitted to directly administer student discipline nor will they be permitted to administer first aid, except in the case of an emergency.

The Superintendent or his/her designee shall be responsible to develop suitable administrative guidelines to assure the maintenance of supervisory control over the volunteer program/s of the school district. The following stipulations shall be included as part of the guidelines for volunteers assigned on a regular routine basis:

1. The principal or his/her designee shall assume general authority and responsibility over all volunteers.
2. All volunteers shall comply with Act 34 clearance procedures (Criminal History Background Report) and 151 Child Abuse Clearance procedures.

All volunteers that are exempt for this requirement:

1. Student observers who are present in the classroom fulfilling a curriculum requirement of a university course/program.
2. Student volunteers under age eighteen (18), currently attending school that spend time assisting in a classroom supervised by the certificated classroom teacher.
3. Parents or other volunteers, who are not on a regular schedule, that assist in an occasional, isolated instance, i.e. to accompany a field trip, single class event, etc.