

SECTION: PROGRAMS  
TITLE: INTERSCHOLASTIC  
ATHLETICS  
ADOPTED: 01-19-00  
REVISED: 12-12-07

# CALIFORNIA AREA SCHOOL DISTRICT

<p>1. Purpose  SC 511</p>	<p style="text-align: center;">123. INTERSCHOLASTIC ATHLETICS</p> <p>The Board views the interscholastic athletic program as a valuable and beneficial extracurricular activity for students. It is the Board's intent that the maximum number of students be afforded the opportunity to participate in athletics and to develop their physical skills, mental capacities and emotional well being in order to enhance their performances and to enjoy their participation.</p> <p>The objectives of the interscholastic program shall be:</p> <ol style="list-style-type: none"><li>1. Provide capable instruction to dedicated students, while encouraging the individual to realize his/her full potential in developing team skills.</li><li>2. Provide adequate, safe equipment and facilities.</li><li>3. Establish a climate of cooperation, goodwill and sportsmanship.</li><li>4. Provide each participant with the opportunity to develop physical fitness and to appreciate the importance of physical activity.</li><li>5. Provide the opportunity to experience a feeling of accomplishment and satisfaction resulting from the development of self-discipline regardless of the outcome.</li><li>6. Foster, for both the student body and the athlete, the feeling of pride, accomplishment and satisfaction that comes from contests within the framework of the rules and good sportsmanship which govern the event.</li><li>7. Provide a wholesome outlet for spectators and encourage good sportsmanship and proper behavior to all in attendance.</li></ol>
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5. The coach shall not, during a scheduled practice or game, intentionally strike the participants, embarrass them or degrade them in any manner.
6. The conduct of the coaches on the field shall consistently reflect:
  - a. The example of the good sportsmanship, which they are trying to teach.
  - b. The mannerly defense of the rights of their team.
  - c. The professional and reasonable manner in dealing with disagreements with officials.
  - d. Coaches will leave the building within a reasonable amount of time after a game or practice, but not before the last team member has departed.
7. Coaches shall not use profanity or abusive language, nor shall they argue with or engage themselves in heated discussions with anyone.
8. School based administrative personnel and the Athletic Director are not permitted to hold any coaching positions except in situations of extreme emergencies or if directed by the School Board.
9. All coaches shall provide their athletes, parents and the superintendent with a written practice schedule one (1) week in advance, which must be followed. Practice sessions shall be in accordance with WPIAL regulations and may be held on Sunday with the approval of the principal and with the provision that the practices are voluntary. Practices/games are not to exceed five (5) consecutive days.

There will be not practices on days when school is not in session or dismissed early due to weather conditions.
10. The wearing apparel of coaches should be such that it provides a role model for students and reflects favorably upon the school district. Coaches of indoor sports are expected to wear tie and shirt.
11. Coaches are responsible for keeping their athletes in designated areas. Practices are closed to the public.
12. Coaches shall maintain responsibility of athletes by arriving early enough for them to prepare for a practice or a game and leave only after all athletes have left for home.

13. Coaches will turn in a completed eligibility list to the Athletic Director by the end of the 5<sup>th</sup> day of practice.
14. Any violation to this policy will result with the Athletic Director and superintendent in a conference and may result in suspension and/or termination of the position.
15. Recruiting and Participation
  - a. A coach shall encourage school district students to participate in the sport.
  - b. A coach shall not recruit students from other sports in the same season.
  - c. Students shall be permitted to participate in the sports of their choice.
  - d. The coach shall not monopolize an athlete's off-season time.
  - e. A coach shall encourage pride within his/her team.
  - f. The coach shall support other sports and school activities and cooperate when students choose to participate in more than one activity per season.

#### Athletes

1. Athletes are responsible for their actions and it remains the coaches' responsibility to supervise their student athletes at all times.
2. Athletes are responsible for maintaining academic and attendance eligibility as required by the California Area School District, WPIAL and PIAA.
3. Athletes must be in attendance for a minimum of half of the school day in order to participate in an athletic activity.
4. Athletes are to remain in areas designated by coaches both at home and away games.
5. Athletes must honor commitment to coach, team, and school.
6. Athletes shall exhibit proper behavior on the buses, in locker rooms, on the fields, and during the school day.

7. Athletes shall exhibit appropriate behavior, and strictly observe school policy with respect to:
  - a. Drug and alcohol abuse.
  - b. Classroom-school building behavior.
  - c. Conduct at school functions.
  - d. Cutting of classes.
  - e. Habitual school tardiness, especially the day of a contest and the day following a contest.
  - f. Academic eligibility - high degree of academic achievement is required. Athletes are required to pass four (4) subjects and have a QPA of 2.0 in order to participate.
8. Athletes shall be dressed and groomed in a manner that shall reflect favorably upon the school district.
9. Athletes should be honest, fair, accountable, and respectful with their coach, parents and teammates.

ATHLETICS SPORTS PROGRAM

Senior High School

The following sports programs have been approved for California Area School District:

BOYS

Football  
Basketball  
Tennis  
Baseball  
Soccer  
Cross Country  
Golf

GIRLS

Basketball  
Tennis  
Softball  
Volleyball  
Soccer  
Cross Country  
Golf

### APPROVAL OF PLAYING SCHEDULES

All athletic schedules shall be approved by the Board upon the recommendation of the Superintendent, Athletic Director and coach.

### PROCEDURE FOR PURCASING ATHLETIC EQUIPMENT

1. At the conclusion of the sport season (fall, winter, spring) each head coach and his/her assistant(s) shall prepare a list of equipment and supplies required for the next season. This list shall be printed or typed on the proper form issued by the Business Office and submitted to the Athletic Director. It is absolutely necessary that all items to be purchased be submitted prior to the adoption of the budget. Once the budget has been adopted, no additional requests that are not to meet an emergency will be denied.
2. The Athletic Director shall review the lists and submit a final recommendation to the Superintendent or his/her designee. The Athletic Director will review any changes of the order with the individual coaches and the final order will be initialed by both the coach and Athletic Director and dated at that time.
3. The Superintendent shall present the requests to the Board for approval and authorization to advertise for bids. The Business Office and Athletic Director should be alert to take advantage of closeouts on athletic equipment.
4. After proper advertisement, competitive bids will be received by the secretary of the Board. These bids will be opened publicly and may be awarded by the Board after a careful analysis of those bids received.
5. During the course of a season, if additional equipment is needed, the coach shall submit a requisition to the Athletic Director, who will determine the validity of the request for equipment and make a recommendation to the Superintendent for approval. The Athletic Director shall advise the coach, in writing, of the disposition of the request.

EMPLOYMENT, AUTHORITY, ASSIGNMENT OF  
ATHLETIC PERSONNEL, ATTENDANCE AT CLINICS

Employment and Term of Employment

1. Applicants for all coaching positions must submit with their completed application proof of possession of current Act 34 and 151 clearances, current FBI clearance or proof of having applied for the FBI clearance. IF the clearance has been applied for but not yet received, the application must also be accompanied by an affidavit by the applicant that it is believed that the clearance will come back showing no violations.
2. All of the aforementioned materials must be submitted with the application before a candidate will be considered for a coaching vacancy.
3. Upon being selected as a successful candidate for a coaching vacancy, the applicant must then submit to a physical examination to be paid for by the school district. The employment as a coach in the California Area School District will be contingent upon passing the physical examination. The cost of the physical examination shall be borne by the School District.
4. The term of employment shall be governed by the collective bargaining unit between the California Area School District and the California Area Education Association.
5. All head coaches and Athletic Director are assigned for 1-3 sports year. Retention or dismissal of a bargaining unit member from an assigned position shall be governed by the terms of the collective bargaining agreement between the school district and its professional employees.
6. Once a position is declared open, if the district desires to fill it, the Superintendent shall first post the position in accordance with the terms of the AGREEMENT. The position may also be advertised in local newspapers and/or other appropriate publications.
7. Applications for head coaching positions shall be received by the Superintendent. A panel will be formed to interview candidates.
8. The Athletic Director may make recommendations to the Superintendent for the interviewing and/or hiring of coaches.

9. Applications shall then be reviewed by the Superintendent and the Superintendent will interview candidates for the position. The Superintendent shall make recommendations to the Board for action by the Board.
10. Each coach will be required to read and sign a contract agreeing to observe all district policies.

#### Authority of Head Coaches

1. The Head Coach shall recommend changes in coaching personnel of his/her staff to the Superintendent at any time during the season that he/she deems necessary. The Board shall be asked to act on the recommendation of the Superintendent.
2. The Head Coach may have input into selection of officials and scheduling of games. All coaches are responsible for reporting scores to the newspapers. The Middle School coaches are under the authority of the Athletic Director and the Middle School Principal. At the end of the season the coach will report record to the Athletic Director and Athletic Committee.

#### Attendance at Athletic Clinics

All requests by the coaching staff to attend athletic coaching clinics shall be submitted to the Superintendent for his/her approval and submission to the Board.

#### TICKETS

1. All senior citizens, 65 years of age or older, who are residents of the district will be given a complimentary activity pass upon request.
2. Lifetime passes will be presented to Board members who serve for at least one (1) complete term and all retired employees.

#### Sale of Tickets

1. The Athletic Director will be responsible for the sale and distribution of tickets.
2. Individual game football tickets may be sold on Fridays at the schools.
3. Tickets for events will be sold half way through the third quarter.

Pass Out Checks

If a spectator leaves or enters the stadium during halftime, s/he will not be permitted to enter without a ticket stub or stamp.

Tournament Ticket Sales

Tournament ticket sales are directed by WPIAL and PIAA. Any procedures not directed by the WPIAL/PIAA will be governed by California Area School District policies.

OFFICIALS

All athletic officials will be hired and scheduled by the Athletic Director as required by WPIAL/PIAA. A coach may recommend certain officials by submitting a game-official listing. The coach's recommendations should be considered when officials are hired.

The officials will be paid the prevailing fee. The Athletic Director will advise the Superintendent of prevailing fees.

CONCESSION STANDS

The operation of the concession stands at California athletic contests shall be by the various school organizations by written annual request to the School Board. A financial statement must be provided to the school district at the end of each year.

POLICE PROTECTION

Security at all athletic events will be the responsibility of the Athletic Director.

FINANCIAL EXPENDITURES AND REPORTS

In keeping with sound management practices, the Athletic Director shall be responsible for the following.

1. Provide each person selling tickets with a roll on which s/he staples the first and last ticket of the roll to a form. On this form s/he will list the numbers of the tickets sold between these two (2) ticket numbers. S/He should list the price of the ticket and the total amount earned at the event. If the tickets are sold at the school for a reduced price, they should be kept there using the same format.

2. A time sheet for each school district employee stating the earnings at each event. This time sheet may be held until the end of the season at the request of the employee. All compensation will be processed through the school district payroll fund with the proper deductions. People not district employees may continue to be compensated. There are to be no cash payments.
3. Provide the Board with a financial report monthly. This report is to be reconciled with the bank account. An audit is to be conducted of the athletic account by an auditor approved by the Board.
4. Maintain and store used tickets for three (3) years.

FEEDING ATHLETES

Student athletes who participate in post-season events shall be entitled to meals paid for from the general fund for an amount to be budgeted for that purpose. In the event a team is scheduled to participate in an event, which requires the athlete to be away during normal meal times the Superintendent may authorize meals for the student athletes.

ATHLETIC FUND

Money from gate receipts shall be administered by the Athletic Director.

ATHLETIC DIRECTOR

1. Responsible for schedules, eligibility lists, officials and transportation for all sports according to California Area School District, WPIAL and PIAA regulations.
2. Responsible for being present (or his/her designee approved by the Board) and managing all home games as to crowd control, ticket sales, security, and assisting home and visiting coaches and officials.
3. Responsible for home games requiring Athletic Director to be present when visiting team arrives and until their departure.
4. Responsible for maintaining yearly athletic results for all sports and submit to the Superintendent.

### PIAA TOURNAMENTS

In the event that California Area High School has participants and/or alternates in the PIAA/WPIAL tournaments or events, employee(s) may accompany the participant and/or alternate to the tournament site. The Superintendent will determine the number of district employees authorized to attend the event depending upon the circumstances.

### MEDICAL COVERAGE

The district shall provide supplemental medical coverage for all athletes participating in an interscholastic sports program.

### UNIFORMS

All athletic teams and their individual members shall wear the official uniforms and emblems of the school athletic teams when they are representing the district in any athletic contest. Each team member must be dressed uniformly in order not to distinguish one athlete from any other.

Official uniforms shall be worn at all contests where California students compete against students from another school district.

### PHYSICALS

1. The district will arrange dates in which the school will provide athletic physicals. Failure for athletes to make these physicals will necessitate the parents obtaining the athletic physical at their own expense.
2. No student will be permitted to participate in any athletic contest or practice without having handed to the coach a signed approved medical/insurance and parental consent form.
3. The coach will collect and turn over to the Athletic Director all of his/her athletes' signed, approved medical and parental consent forms. The Athletic Director will keep and store these as required by PIAA regulations.
4. The nurse will provide the coach with a list of all students obtaining school athletic physicals.

SCHOOL FACILITIES

1. The use of school facilities will be coordinated through the Athletic Director and Principal. A sport in season has preference over all other requests.
2. When more than one (1) sport is using a facility at same time, the coaches, through the Athletic Director will coordinate the schedule.
3. Coaches may be required to surrender facilities when their practices conflict with another sport's game.

ELIGIBILITY LIST

1. The head coach in each sport will be responsible for contacting the Athletic Director to get the eligibility list along with the physical cards for that sport. The coach will give the physical card to the athlete to take home to have signed by the parents and returned next day to the coach. All signed physical cards must be on file in the Athletic Director's office before the end of the first week of practice.
2. The Athletic Director will certify the eligibility of each athlete with respect to the information on the card, their attendance in the present semester, and their academic standing.
3. When all signed cards are in the Athletic Director's office, the Athletic Director will then turn the eligibility list over to the principal for his/her signature.
4. On the first day of practice and every day after only those athletes whose names appear on the eligibility list are permitted to practice.

<u>COACHES</u>		
	<u>HEAD</u>	<u>ASSISTANT</u>
Football	1	4
Baseball (over 30)	1	1 +1
Softball (over 30)	1	1 +1
Volleyball (over 30)	1	1 +1
Tennis (over 15)	1	+1
Soccer (over 30)	1	1 +1
Basketball		
7 <sup>th</sup> & 8 <sup>th</sup> Grade	1	
9 <sup>th</sup> Grade	1	
High School (over 30)	1	1 +1