

SECTION: LOCAL BOARD  
PROCEDURES  
TITLE: FUNCTIONS

ADOPTED: November 19, 1997

REVISED:

# CALIFORNIA AREA SCHOOL DISTRICT

<p>SC 301, 407, 510, 511</p> <p>SC 508</p>	<p style="text-align: center;">003. FUNCTIONS</p> <p>Section 1. <u>Legislative</u></p> <p>The Board shall exercise its rule-making power by adopting procedures and policies for the organization and operation of the school district. Those procedures and policies which are not dictated by the statutes, or rules of the State Board, or ordered by a court of competent authority, may be adopted, amended or repealed at any meeting of the Board, provided the proposed adoption, amendment or repeal shall have been proposed at a previous Board meeting and, once proposed, shall be voted upon at the next Board meeting.</p> <p>The Board may upon a vote cause to suspend at any time the operation of a procedure or policy herein contained, if necessary, provided the suspension does not conflict with legal requirements, and such suspension shall be effective until the next meeting of the Board unless an earlier time is specified in the motion to suspend.</p> <p>The Superintendent or his/her designee will draft the proposed policy. This draft will be presented at a regular session of the Board at least thirty (30) days prior to adoption. During the thirty (30) day waiting period, the draft will be made available to any interested party.</p> <p>At the second reading, the Board will consider reactions to the draft policy. The policy may be reworded and at this or any subsequent regular meeting.</p> <p>These procedures and policies may be adopted or amended at a single meeting of the Board in an emergency. An emergency shall be defined for purposes of this rule as any situation or set of circumstances which the Board has reason to believe will close the schools or jeopardize the safety or welfare of the pupils or employees of the district.</p>
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<p>SC 422, 508</p>	<p>Procedures of the Board shall be adopted, amended, or repealed by a two-third vote of the nine (9) member Board. Policies shall be adopted, amended or repealed by a two-third (2/3) vote of the full Board.</p> <p>The adoption, modification, repeal or suspension of a Board procedure or policy shall be recorded in the minutes of the Board. All current procedures and policies shall be printed in the Board policy manual.</p> <p>Section 2. <u>Executive</u></p>
<p>SC 1001</p>	<p>The Board shall exercise its executive power by the appointment of a district Superintendent who shall enforce the statutes or regulations of the State Board of Education and the policies of the Board of School Directors.</p> <p>The Superintendent may prepare guidelines for the administration of the school district which are not inconsistent with statutes or regulations of the State Board and are dictated by the policies of this Board and which shall be binding on the employees of this district and the students in the schools of this district when issued.</p> <p>The Superintendent shall be delegated the authority to take necessary action in circumstances not provided for the Board policy, provided that such action shall be reported to the Board President immediately.</p>
<p>Act 170 Of 1978</p>	<p>The Superintendent shall implement a procedure to inform employees of their responsibility under the Ethics Law.</p> <p>Section3. <u>Review</u></p>
<p>SC 510, 1126 et seq</p>	<p>The Board of School Directors may assume jurisdiction over controversies or disputes arising within this school district and concerning any matter over which the Board has authority granted by statute or where the Board has retained jurisdiction in contract or policies.</p>
<p>2 PA C.S. Sec. 551 Et Seq</p>	<p>In furtherance of its adjudicatory function, the Board may hold hearings in accordance with law which shall offer the parties to a dispute, on notice duly given, a fair and impartial forum for the resolution of the matter.</p>